

04 March 2020

**THE PHILIPPINE STOCK EXCHANGE, INC.**

6<sup>th</sup> Floor, PSE Tower  
5<sup>th</sup> Avenue corner 28<sup>th</sup> Street  
Bonifacio Global City, Taguig City

**Attention: MS. JANET A. ENCARNACION**  
Head, Disclosure Department  
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**PHILIPPINE DEALING & EXCHANGE CORP.**

29/F BDO Equitable Tower  
8751 Paseo de Roxas, Makati City

**Attention: ATTY. MARIE ROSE M. MAGALLEN-LIRIO**  
Head, Issuer Compliance and Disclosure Department  
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Gentlemen:

In compliance with your requirements, please be informed that our Board of Directors approved this afternoon to set the close of business on 20 March 2020 as the record date for purposes of determining the stockholders entitled to notice of and vote at the Annual Stockholders' Meeting to be held at the China Bank Building Penthouse, Paseo de Roxas corner Villar Street, Makati City on 07 May 2020 at 4:00 in the afternoon, and any adjournment(s) thereof. For this purpose, the Bank's transfer books will be closed from 16 April 2020 to 07 May 2020, inclusive.

Thank you.

Very truly yours,

  
**ATTY. CORAZON I. MORANDO**  
Vice President & Corporate Secretary  
