## ANNEX B Step-by-step Procedure

**STEP 1:** Select your flight itinerary from Manila/Cebu to Korea, Canada, US, Japan, China and Europe Routes via Korean Air Philippines homepage (website at https://www.koreanair.com.

GREAN AIR				
			Log in	$Q \equiv$
Book Flights	My Trips   Check-In	I	Flight Status	
	Book Mileage Booking			
	Round Trip One Way Multi-segments >			
MNL		То		
Manila	0	Arriving at	t	
	ᄇ Departure date ~ Return date			
Passenger(s)				
1 Adult				8
Cabin Class				
Select cabin class				₫
	Search			

**STEP 2:** Enter your complete information details and click on the "Pay Now" button once everything is in order.

Adult 1	
Last Name	
E.g.) KIM	
First and Middle Name	
E.g.) DAEHAN	
Gender	
Male	male
Date of Birth (MM.DD.YYYY)	
Carrier for mileage accumulation Not selected	
Carrier for mileage accumulation Not selected	
Carrier for mileage accumulation	
Carrier for mileage accumulation Not selected Membership Number ⑦	
Carrier for mileage accumulation Not selected Membership Number ⑦ Please enter the membership number.	
Carrier for mileage accumulation Not selected Membership Number ⑦ Please enter the membership number.	
Carrier for mileage accumulation Not selected Membership Number ⑦ Please enter the membership number. Confirm	<u>USD 7,34</u>

**STEP 3:** Use the promo code found in "Coupon/discount coupon" option under "Pay" section:

- Select "Coupon/discount coupon".
- Enter the discount code under "Search discount Code".
- Discount amount is displayed, then Click "Apply".
- Review "Total Amount" to check if the discount is applied to the fare successfully.

## Payment

Coupon/discount coupon	^
	Go to My Coupon [乙
!	
No applicable promotional coupon.	
Verify Discount Code $  imes $	

**STEP 4:** Enter your Chinabank Credit Card Details under the Forms of Payment Section.

-	😛 Credit/Debit Card	~
	PayPal	
<ol> <li>Please enter all information in English.</li> </ol>		
Select country/region of credit card issue		
Select		~
Credit card number		
Validity(MM/YY)		
E.g.) 12/23		( 5
Secure Code(CVV/CVC) • ⑦		
E.g.) 123 or 1234		
Last name on credit card		
IIP/Postal Code		
E.g.) 07505		
mail		
E.g.) koreanair@koreanair.com		
Telephone number		
E.g.) 01012345678		
VSA         ●	If personal (credit) information, and store this card	View
Note		^
After the purchase, you cannot change the pay		
However, if the card issuer does not provide its	d is authenticated by card company's own secure meth cown secure methods, authentication is performed on Accordingly, submitting a card verification in electroni on.	nly with the
	or credit/debit cards issued in countries other than Kor	
additional currency exchange fee may be charge	card issuing country, fees for overseas use will be char ged while changing the currency of the country of dep In case of purchasing the ticket departing from China J ina)	parture to
Dnline Payment Guide >		1
l payment amount	U <u>s</u>	5D <b>7,346.</b>